

## **Nondiscrimination Notice: Discrimination is Against the Law**

Lowell Oral Surgery Associates (LOSA) complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. LOSA does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

Lowell Oral Surgery Associates:

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
  - Qualified sign language interpreters
  - Written information in other formats (large print, audio, accessible electronic formats, other formats)
  
- Provides free language services to people whose primary language is not English, such as:
  - Qualified interpreters
  - Information written in other languages

If you need these services, contact Tricia West, CEO & Civil Rights Coordinator at 978-458-1264.

If you believe that LOSA has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with: Tricia West, Civil Rights Coordinator, Lowell Oral Surgery, 33 Bartlett St. Suite 405 Lowell, MA 01852 978-458-1264. You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance Tricia West is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at: U.S. Department of Health and Human Services 200 Independence Avenue, SW Room 509F, HHH Building Washington, D.C. 20201 1-800-368-1019, 800-537-7697 (TDD) Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.