

Northern New England Medical Group Management Associations' Educational Conference

EXHIBITOR PARTICIPATION STATEMENT AND PERSONNEL LIST

May 5-7, 2010

Hyatt Regency Hotel and Spa

Newport, RI

Exhibitor Information

To participate as an exhibitor, complete this form and return it with a check payable to MA/RI MGMA to:

NNE MGMA Conference
c/o MA RI MGMA
Brooke Carriero
PO Box 14128
East Providence, RI 02914
E-mail: brooke.mmgma@verizon.net

Exhibitor space is limited. Send your registration with payment today to guarantee your space.
We encourage you to bring your table top booth display.

Company Information

Company Name:		
Company Address:		
Contact Name:	Tel:	Email:

Product or Service Information

Please provide a brief description outlining your product to be included in participants' packages:

Booth Cost Information

Registration Fee: ME, MA/RI, NH &VT MGMA Vendor Members	\$1300.00**
Registrations received after April 10,2010	\$1500.00**
Non-Members	\$1550.00**
Registrations received after April 10,2010	\$1750.00**

***This fee includes two participants. A LATE FEE OF \$200.00 will be assessed for all registrations received after April 10, 2010, so please make sure you register early.*

(MA/RI Corporate Sponsors apply appropriate discount to the member rate.)

Sponsorship Information

We have many opportunities for sponsorships, which we hope you will consider:

Please note if you are interested in sponsoring any of the following events/items, email your electronic logo to jpendleton@gbahn.com

Sponsorships include:

- \$500 Breaks with Exhibitors (3 opportunities)
- \$400 Breakfast on Thursday
- \$600 Lunch on Thursday
- \$400 Breakfast on Friday
- \$1200 Opening Reception Wednesday Night w/exhibitors
- \$1000 Wednesday Night Scavenger Hunt to include your booth items
- \$1500 Wednesday or Thursday Dinner
- \$1200 Cocktails on Thursday Night
- \$1500 Entertainment on Thursday
- \$2000 Classic Portfolio Bag with your logo and states' MGMA logos as gifts to each attendee
- \$1500 Badge Holders with your logo
- \$500 Education/General Sessions/Speakers
- \$600 Portfolios
- \$800 Brochures
- Flash Drives with your logo. We are going green and would like to give each attendee a flash drive loaded with all speaker presentations. Requirement: 225 Flash Drives 1 GB
- Other _____

Special Needs: _____ Power (one outlet provided) _____ Wireless Internet (50.00 charge)

Registration Information

Please register the following individual(s) who will be staffing the exhibit from your organization.

1st Representative: Full Name: _____
First Name for Badge: _____
Title: _____
Address: _____
Email Address: _____
Telephone: _____

2nd Representative: Full Name: _____
First Name for Badge: _____
Title: _____
Email Address: _____
Address: _____
Telephone: _____

Additional Representative: **Member** \$250.00 (\$300.00 After 4/10/10)
Non Member \$275.00 (\$325.00 After 4/10/10)
Full Name: _____
First Name for Badge: _____
Title: _____
Email Address: _____
Address: _____
Telephone: _____

BOOTH COST \$ _____
ADDITIONAL REGISTRATION FEE COST/SPECIAL NEEDS COST \$ _____
SPONSORSHIP \$ _____
TOTAL AMOUNT ENCLOSED PAYABLE TO MA/RI MGMA \$ _____

MA/RI MGMA Tax ID # 04-2642962

CANCELLATION POLICY

An exhibitor may cancel by written notice to Jill Pendleton at the address listed below. Written notice postmarked on or before March 29, 2010 shall be eligible for a refund of any monies paid less \$250 per booth. All notices postmarked after March 29th, 2010 will not be eligible for a refund.

Jill Pendleton
14 Woodside Drive
Grafton, MA 01519

SHIPPING OF EXHIBITS/EQUIPMENT

Any materials you wish to have shipped to The Hyatt Hotel should be sent to the address below and **arrive no earlier than one week prior to the show and no later than three days before the event.**

Hyatt Regency Hotel and Spa
1 Goat Island
Newport, RI 02840
Ref: VENDOR for NNE MGMA – 5/5-5/7/10

(401) 851-1234

One electrical outlet is provided per vendor. If you have other requirements, please contact the hotel directly. Additional forms may be required for this request.

ROOM RESERVATIONS

To reserve your room accommodations please contact the Hyatt Regency Hotel at 1-401- 851-1234 and make sure to mention **MGMA** to receive the special room rate of \$169.00. Room reservations do not guarantee exhibitor space. This special rate will be extended through Saturday, May 8, 2010.

BOOTH SET UP TIME

The exhibitor hall will be **open Wednesday, May 5, 2010 from 10 a.m. to 4 p.m.** for booth set up. The hall will open to the attendees at 4:00 p.m. **ALL EXHIBIT BOOTHS MUST BE SET UP BY 4:00 P.M.** Please plan for your booth to fit within an 8-foot space. A 6-foot table will be provided, however, there will be no pole or drape dividers.

VENDOR LAISIONS

Maine
Marcia Turcotte,
turcotte@midcoasthealth.com
207-233-4730
121 Medical Ctr. Dr. Ste. 2550
Brunswick, ME 04011

NH
Sharon Scaramella
sharonscaramella@comcast.net
4 Darby Lane
Bedford, NH 03110
603-494-8521218

MA/RI
Jill Pendleton, Chair
jpendleton@gbahn.com
401-316-9471
150 Lavan Street
Warwick, RI 02888

Kandi O'Brien
K.O'Brien@FMHospital.com
218 Garney Rd
Brookfield, NH 03872
603-986-0090

SPONSORSHIP OPPORTUNITIES

We will make a special effort to introduce all of our sponsors, as well as highlighting your name and product at our educational sessions. Here are some special opportunities for product branding and company name recognition.

Put your logo with ours on Classic Portfolio Bag, which will be given to all attendees! (\$2000)



Or put your logo on Nylon Badge Holders (\$1500)



Other Opportunities to have some fun while promoting your products and services:

- Entertainment following:
 - Wednesday's Dinner - Cost \$1000.00
 - Scavenger Hunt to include items from your booth "to be found" and prize money with your logo and recognition
 - Thursday's Dinner – Cost: \$1500.00
- Wednesday's Opening Reception in the Exhibit Hall
- Thursday night's cocktail hour
 - Cost \$1200 each event
 - Includes cocktail napkins with your name and logo imprinted to be given out with the cocktails for the evening.
- Sponsor Breaks, Meals, Speakers!
- Contact Jill, Marcia, Sharon or Kandi for more information!!

We want to get all attendees to meet you, visit your booths and talk with you. We will have incentives during each scheduled open exhibit hall time for individuals speaking to vendors!!!